

Department of Health Protection

Environmental Health Unit

MANAGEMENT OF SOLID WASTE DISPOSAL SERVICES ADDENDA NUMBER 05

Addenda Issue Date: July 3, 2014

Bid Closing Date and Time: The bid closing date is July 25, 2014 at 12 noon.

Purpose: The purpose of this Addendum is to make changes, additions, deletions, revisions and clarifications to the bid documents dated May 20, 2014 for the project referenced above. Bidders shall review the Addenda and requirements in detail and incorporate any effects the Addendum may have on their bid price.

Acknowledgement: Bidders must acknowledge receipt of any and all Addenda. All requirements of the bid documents remain unchanged except as cited herein.

The following revisions have been made to **SCHEDULE E – BID RETURN SCHEDULE**.

1. SECTION 1. BID FORM – FORMAL OFFER pages 4, 5 & 6 of 28 should be submitted in the technical envelope and **NOT** the financial envelope.
2. **The FINANCIAL ENVELOPE should contain the following Sections:**
 2. Bid Prices
 3. Price Breakdown
 4. Day Works Prices
 5. Cover Material Schedule
3. **The TECHNICAL ENVELOPE should contain the following Sections:**
 1. Bid Form-Formal Offer
 6. Financial Capacity
 7. Statement of Conformity
 8. Insurances and Licences
 9. Management, Staff and Technical Resources
 10. Subcontractors
 11. Current Contractual Commitments
 12. Relevant Experience
 13. Existing Equipment
 14. Proposed Equipment
 15. Personnel
 16. Methodology
 17. Customer Service
 18. Referees.
 19. Occupational Health and Safety
 20. Environmental Management
 21. Disaster Management Plan

4. The following additions have been made to SCHEDULE E - SECTION 3 – PRICE BREAKDOWN Table 4 Page 9 of 28.

4) The Bidder shall complete the following table which details the **actual monthly cost of individual components AND the % of the EC\$/month costs**. This information will be of assistance when determining the increase in the variable price elements for any extension period.

ITEM	EC% / Month	% OF EC\$/MONTH
FIXED ELEMENT OF COST		
1.1 Salaries (include medical, leave, etc.)		
1.2 Maintenance and replacement of equipment		
1.3 Consumables/materials		
1.4 Insurance		
1.5 Safety gear/equipment		
1.6 Overheads, administrative costs		
1.7 Profit		

End of Addenda No. 05